



VIRTUAL OFFICE PLANS



Virtual Office Plans	Mail Plan	Phone Plan	Virtual Office I (Voicemail)	Virtual Office II (Personal Answer)	Virtual Office III (Day Office)
· Prestigious Bay Street Address	X		X	X	X
Business Listing					
· In building lobby directory	X		X	X	X
Mail					
· Incoming mail receipt					
· Client pick-up during business hours	X		X	X	X
· Weekly forwarding (+ postage) **					
Courier					
· Receipt (Client pick-up during business hours)	X		X	X	X
Phone					
· Dedicated 416 number**		X	X	X	X
· Discount Long distance on home/cell		X	X	X	X
· Personalized telephone answering				X	X
Voice Mail					
· 1 Voicemail box			X	X	X
· Personalized message 24/7 access**		X	X	X	X
Meeting Rooms / Offices					
· At preferred Centre rates	X	X	X	X	
Window Office-4 Days Per Month					X
Administrative & Professional Services (At preferred Centre rates)	X	X	X	X	X

** Additional Options Available at Centre Rates

VIRTUAL OFFICE PLAN PRICING

12 MONTH	\$69	\$89	\$139	\$159	\$499
6 MONTH	\$89	\$129	\$169	\$189	\$525
SETUP FEE	\$50	\$100	\$125	\$150	\$175

Effective Nov / 09